



I am writing concerning the Employer's plans to respond to the novel coronavirus, COVID-19. As you should be aware, the Centers for Disease Control and Prevention have recommended that businesses and places of employment, among other things, (1) actively encourage sick employees to stay home; (2) separate employees who come to work and appear to get or become sick; (3) enable employees to engage in proper respiratory etiquette and hand hygiene; and (4) perform routine environmental cleaning in the workplace. For further information, the CDC's Interim Guidance for Business and Employers can viewed at <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.

The Local is concerned that as the virus spreads, the above described safety precautions might not be enough to protect your employees and our members. Therefore, we are requesting that you provide the Local with information concerning the specific safety measures, and other plans and protocols that management has, or will, institute in the workplace to try to prevent infection while employees are at work. If applicable, we also want to ensure that any communications (ex. postings or handouts) are done so that all employees can fully understand protocols and procedures in their native languages (ex. Spanish or Haitian Creole).

Further, because the virus could lead to a range of negative outcomes, from employees missing work, being subject to quarantine, or even operations being shut down for a period of time, the Local requests that the Employer provide information about how it anticipates dealing with such issues, and meet and bargain with the Local over these issues.

Of course, the Local is ready to assist in any way in this difficult time, to ensure that your employees, and our members, are provided a safe and healthy workplace.

The Local appreciates your prompt attention to and response to this request and letter.
Sincerely,

Wendell Young, IV
President