

### **Panhandle Foods - COVID-19 Policy/Protocols:**

Following discussions with Bill Dugas, Owner, the Company will be following the below protocols as it relates to COVID-19:

- Panhandle Foods is open and operational.
- Spoke to Bill Dugas, asked him to review the LOA and get back to me with any questions.
- We spoke about the procedures that he has been taking with regards to sanitizing the facility and delivery truck.
- They are following hand washing protocols and sanitizer is available for all employees.
- They are following USDA guidelines.

The Company stated they are committed to continuing dialogue as any matter(s) arise and the environment/circumstances change.